



American Cowboys Team Roping Assn

PO Box 190540

Boise, ID 83719

775-304-5433

www.actra.org

Dear ACTRA Arena Operators and Producers,

At ACTRA, we are proud to offer what we believe is the best roper information and insurance coverage available at the lowest possible cost.

For the 2027 roping year, the Arena Membership fee is \$450, which includes coverage from November 1st through October 31st. As a valued part of this membership, the named arena operator/producer will receive a personal ACTRA membership at no additional cost

If you already have an insurance policy that offers equivalent coverage, you may opt for an Arena Membership contract for \$150. To proceed with this option, you must provide a certificate of insurance listing ACTRA as an additional insured and matching ACTRA's coverage.

Once your application is approved, your Chapter Secretary will reach out to confirm. We kindly ask all arena operators to communicate and avoid scheduling overlapping ropings within the same area.

The fees per roping are: • \$10 per roping day • One team entry fee (max \$100) • \$1 per team after cattle charge.

We deeply appreciate your dedication and effort in making ACTRA the outstanding association it is today. Your commitment to roping and our community is invaluable.

If you have any questions or need further assistance, please don't hesitate to contact your ACTRA Chapter Office.

Thank you for your continued support.

Warm regards,

ACTRA

ACTRA Arena Operator/Roping Producer Membership Application



This contract for the services of the ACTRA (American Cowboys Team Roping Association), signed This _____ Day of _____, 20____ a legal document providing the agreement of terms and conditions of such services by the Arena Operator/Roping Producer and the ACTRA, each to be legally bound to these terms and conditions. It is also an agreement of the Arena Operator/Roping Producer Membership to the ACTRA.

Contract/Agreement:

1. All point roping(s) will be run according to the rules set forth in the current year's rule book of ACTRA and the Chapter.
2. The Arena Operator/Roping Producer(s) must be a Premier Member of ACTRA.
3. The Arena Operator will hold out the set fees from every roping pot, whether for points or not, which will be sent in with the roping results. The fee is \$1 per team and One Team (\$30/ man roping. Hold out \$60) per roping, max \$100 per team.
4. The Arena Operator will pay \$10 per roping day, which will be sent in with the roping results.
5. Every Roping results must be sent into the ACTRA (State) Secretary, postmarked **no later** than seven (7) days from the date of roping. (Chapter may assess a fine for each result not postmarked within 7 days)
6. The Arena Operator may have no more than one non ACTRA roping per day unless previously approved by the ACTRA Chapter Board. The ACTRA roping(s) must be the first held on that day or at a reasonable hour unless previously approved by the Chapter Board.
7. ACTRA roping memberships are mandatory at all roping(s) and applications will be accepted by the Arena Operator/Roping Producer.
8. The Arena Operator/Roping Producer must provide previous results upon request.
9. All ACTRA ropings must be sent to the Chapter secretary to be advertised on ACTRA social media sites and on the ACTRA website.
10. The Arena Operator must advertise cattle charge, dollar amount and/or number of teams taken out for awards and incorporate the ACTRA logo in all advertisements. Brand names of awards must be included. In order for points to count in extra ropings, it must be stated in your advertisement (extra ropings time permitting).
11. The handicap structure of a roping must be listed in the ad. (ex: 0.5 second per half number-down only OR 1 second/half number-up and down etc.).
12. Arena operators must provide an approved digital ad to the Chapter ACTRA office prior to roping. The website calendar will be updated by the 1st of every month. Any calendar changes need to be made via email to the chapter office at least three days before an event to be changed on the website calendar. Any changes to published ropings must be emailed to the chapter office. If an arena fails to notify the office of a canceled roping, they will still owe the \$10 insurance fee.
13. The Arena Operator/Roping Producer has the right to check on any roper's classification/eligibility at any time and can do so by requesting to see the roper's ACTRA membership card, utilizing the online Producer Search, contacting an ACTRA Director, or contacting the Chapter or National Secretary. The Arena Operator/Roping Producer must acquire all necessary information on the roper including name and or names used, address, including state, date of birth, other team roping association classifications, and any other pertinent information that will be forwarded to the Chapter Secretary/Board of Directors.
14. The Arena Operator/Roping Producer who has access to, or is issued/given a list of ACTRA roper's qualifications may use this list for his own roping(s) only and not for any roping(s) not sanctioned by the ACTRA Chapter Board. He/She may not let anyone other than himself/herself use this list for any other reason. He/She also understands that this **list is copyrighted** and therefore any duplication without the written consent of the ACTRA is punishable by law.
15. The association will try to help and work with the Arena Operator/Roping Producer to insure a successful roping.
16. The Arena Operator/Roping Producer will try to work with other ACTRA member arenas in his region on planning roping dates or working through the Chapter Secretary.
17. The arena conditions and cattle used by the Arena Operator/Roping Producer will be kept in the best possible condition, all things considered such as weather, number of teams, etc.
18. The Arena Operator/Roping Producer will always honor the ACTRA ineligible list as posted on www.actra.org or provided by the Chapter or National Secretary. **\$100 Fine will be assessed to any arena that allows an ineligible roper to rope before clearing their fines.** The Arena Operator/Roping Producer will also have access to use the ineligible list at all times.

Arena Name _____

Arena Operator/Roping Producer Name _____

Mailing Address _____

City _____ State _____ Zipcode _____

Telephone: (_____) _____ E-mail: _____

Physical Arena Address _____

City _____ State _____ Zipcode _____

Arena Membership Application Fees and Insurance Options:

1. Members Only Roping Days

This roping you may allow Premier Members and Affiliate Members to rope or Premier Members Only.
Arena Membership cost \$450 per year with unlimited roping(s) at one address; additional addresses would be \$35 each.

2. ACTRA as Additional Insured

If your arena already has comparable insurance coverage, just provide ACTRA with a certificate of insurance listing American Cowboy Team Roping Association as an additional insured (see below). Arena Membership cost \$150.

Certificate Holder: American Cowboys Team Roping Assoc
PO Box 190540
Boise, ID 83719

Please make payment payable to ACTRA

Option 1: \$450 Arena Membership.....\$_____

\$35 Additional Arena Location.....\$_____

Additional Arena Name _____

Mailing Address _____

City _____ State _____ Zipcode _____

Option 2: \$150 Arena Membership (Certificate of Insurance must accompany app).....\$_____

Total.....\$_____

This Contract is legal, and binding and the conditions above will be met by the ACTRA and Arena Operator/Roping Producer as agreed upon.
This contract must be signed and mailed to Secretary along with any accompanying forms and payment (US Funds).

Signed Arena Operator/Roping Producer _____ Date _____

Print Name _____

Please mail completed membership application and fees to your Chapter office:

California ACTRA ~ PO Box 1478 ~ Lincoln, CA 95648 ~ (559) 702-1959
Hawaii ACTRA ~ PO Box 741 ~ Mt View, HI 96771 ~ (808) 960-1864
Nevada/Idaho ACTRA ~ PO Box 190540 ~ Boise, ID 83719 ~ (775) 304-5433
Northwest ACTRA ~ 54423 N SR 225 ~ Benton City, WA 99320 ~ (509) 531-6203
Rocky Mountain ACTRA ~ PO Box 17 ~ Annabella, UT 84711 ~ (435) 201-9207